

**Steering Committee
Committee Meeting Minutes
AA Homegroup
12.16.2021 - 8PM EST**

1. Welcome: Amanda SoCal, Chair
Prayer: Kaylee, Secretary
12 Traditions Reading: Brooke

Future Agenda Items for GC

Tabled:

2. Limiting Chair to only 1 permanent meeting per day - Tabled from last meeting - Kirk, IT Co-chair - will take to GC

New Business:

3. Updated By-Laws - Amanda, Chair
 - a. 72 HR deadline for submitting Agenda items- Kaylee, Secretary - will take to GC
 - b. Minimum requirement times for Security -Amanda, Chair - will suggest taking a 60 day limit for security, to GC.
4. Elections for Secretary, Co-Chair, IT Chair, Intergroup Chair, Scheduling Chair, Scheduling Co-chair, Security Co-Chairs (4) - Kaylee, Secretary

Discussion Items

5. Re-Cap of GC Meeting - Everyone - all agree went well, Kaylee OKC reminds committee the GC agenda is given to the Committee before it goes online, so any changes suggested, need to be done in a timely manner.
6. Trusted Servants as Role Models, Reading Material - Amanda SoCal, Chair - This item was not discussed
 - a. A.A. Guidelines
 - b. The A.A. Group, Where It All Begins
7. Communications Committee Update - Lauren H., Communications Committee Chair
 - The communications committee is Lauren, LG (Lindsay), Carla and Amanda. They had their first meeting this week and will start working with other members of the Steering Committee to start streamlining communications.

8. Closed Captioning/Breakout Rooms- Amanda, Chair/Duane, IT Chair/Kirk, IT Co-Chair - will need to be brought to GC in order to implement, a small group including the Security Committee will get together to test and create a simple training plan for service members.
9. In-Service Day for Chairs - Jessica Salsa, Scheduling Co-Chair - Not present
10. In-Service Day for Hosts/Security - John F./Brinda, Security Co-chair(s) - calendar will be created. Security will hold their meeting the day before GC.
11. Welcome Chat - Amanda SoCal, Chair - encourages it to be brought back to life. Also, requests some sort of procedure be created for the incoming service members. Security Committee will develop best practices.
12. Best Practices- Security Committee - will create documents to present and use.
13. Add directory to the main page- Kaylee, Secretary - document will be created with aahomegroup.org emails, no phone numbers and will include all committee members.
14. Discussion of 5 Stages of Grief Meeting - Brooke, Security Co-Chair - will request this chair change the format, as giving advice on grief is not AA. John F, volunteered to speak with the individual that holds that meeting space.
15. Video recording of Training Mods & In-Service meetings- Amanda, Chair/ Kirk, IT Co-Chair, moved to all in agreement of turning on CC during GC meetings - will take to GC.

