

**Steering Committee
Agenda
02.21.2022 - 7:30PM EST**

1. Welcome: Amanda, Chair
Prayer: Kaylee, Secretary
12 Traditions Reading:
2. Secretary Report - Kaylee, Secretary
 - a. Group Conscience Minutes from 01.24.2022 (Attachment A)
 - b. Please update your contact info on the sub list/ directory- send PM to me.
3. Treasurer Report - Patty, Treasurer
 - a. January 2022 (Attachment B)
4. IT Chair Report - Duane Utah, IT Chair
 - a. Averaging about 2,500 - 3,500 unique visitors to the site per day, which averages about 80,000 - 90,000 per month.
 - b. GC is now on website front and center, instead of hidden behind the service tab.
5. Online Intergroup Service Report - Jo H, Intergroup Rep
6. Scheduling Report - Jessica, Scheduling Chair
7. Security Report - Eric C, Security Co-Chair
8. Communications Report- Lauren H, Communications Chair

Future Agenda Items for GC

Old Business:

9. Approval of limiting chairs to 4 **permanent** meetings a week, 1 **permanent** meeting per day - Kirk, IT Co-Chair

*As we have grown as a platform, we have been blessed to have so many members step up to service. The chair position has come to be in high demand, so in the spirit of rotation, we are asking current chairs to be limited to 4 **permanent** meetings per week with no more than 1 meeting per day. This does not include sub positions, fill ins, or co-chairs (teams).*

New Business:

10. Approval of aaHG Literature.

After careful consideration by the Steering Committee, the new proposed literature for chairs, is listed below:

- a. *A.A. approved literature*
- b. *Grapevine*
- c. *Father Martin***
- d. *List of approved Hazelden literature (example: "Walk in Dry Places" & "24hrs a Day")*

The list of approved Hazelden literature is a working document compiled of A.A.-related material and composed by the Steering Committee.

11. Approval of purchase of aaHG Grapevine Subscription.

Grapevine is approved literature on this platform, and, in order to expand resources for our chairs, we are asking to purchase a 2-year subscription for approximately - \$88.14.

12. Approval of a special GC meeting for the update of aaHG By-laws.

Discussion Items

13. SC Adhoc:

- a. Dissolution 7th Tradition
- b. Special interest Zoom room

14. GC Meetings:

- a. Name labels
- b. Polls for voting

15. Breakout Rooms Procedures - John F, Security Co-chair

16. Misc. Roles:

- a. Liaison- Training/Scheduling

- b. Security Log
- c. Chats
 - i. Service
 - ii. Security
 - iii. Security Announcements
 - iiii. Creds
 - v. Communications Announcements (NEW)
 - vi. Chair Announcements (NEW)

Attachment A

aaHG Group Conscience Minutes 01.24.2022 - 7PM EST

1. Welcome: Amanda, Chair
Prayer: Kaylee, Secretary
12 Traditions Reading: Shawn Redbeard
2. Secretary Report - Kaylee, Secretary
 - a. Group Conscience Minutes from 12.11.2021 (Attachment A)
 - b. AAHG Intro - Newly updated, where it is located/heard many people using old intro- consistency is key
 - c. Please update your contact info on the sub list/send PM to me.
3. Treasurer Report - Patty, Treasurer
 - a. November 2021 (Attachment B)
 - b. December 2021 (Attachment C)

4. IT Chair Report - Duane, IT Chair - Kirk Reported.
 - a. Made minor changes to the aaHG website, none of which are GC “worthy”.
5. Online Intergroup Service Report - TBD
6. Scheduling Report - Matthew, Scheduling Co-Chair- Jessica reported
 - a. Added a few new committee members to the Scheduling Committee.
7. Security Report - Eric C, Security Co-Chair
 - a. Last couple of weeks we have had a good number of people come to training, and have decided to split the group and do early training.
 - b. Out of these (2) trainings, we have trained 15 people and some immediately jumped into service.
 - c. About 25-30% of new trainees take permanent positions & we are trying to increase that number overall.
 - d. The Security Committee is considering the decrease of service positions per hour.
8. Communications Report- Lauren H, Communications Chair - Carla reported:
 - a. Logo has been made and the website is going to get a new look. More user friendly.
 - b. Trying to consolidate communications coming from 1-2 people rather than multiple.
 - c. There is a newsletter coming out, more on that in the future.

Approve Reports M/S/C No Discussion. (Shawn -Tracey Mc)

Future Agenda Items for GC

Tabled:

9. Recommending Trusted Servants to chair only 1 permanent meeting per day - Tabled from last meeting - Kirk, IT Co-chair Item is rescinded.

New Business:

10. *Elections:*

Each open position up for election will require a nomination/second of a member, by a member of aaHG. This member must accept the nomination, but does not need to be present at this meeting. If only one member is nominated, they are automatically appointed to that position. If more than one member is nominated, the nominees may be asked to qualify (nominee shall verbally state that they meet the requirements for the position, including sobriety date & experience with relation to AA). After qualifications, all nominees will be put in the Waiting Room for the vote. The nominee with the most votes, is elected to that position.

- a. *Co-Chair:* Carla is nominated and accepts nomination, re-elected unopposed.
- b. *Secretary:* Kaylee is nominated and accepts nomination, re-elected unopposed.

- c. *IT Chair*: Duane is nominated and accepts nomination, re-elected unopposed.
- d. *Intergroup Chair*: Jo H is nominated and accepts nomination, elected unopposed.
- e. *Scheduling Chair* Jessica is nominated and accepts nomination, elected unopposed.
- f. *Scheduling Co-chair* Brinda is nominated and accepts nomination, elected unopposed.
- g. Security Co-Chairs (4)
 - a. *Co-Chair (2) 3 Months*:
Brooke is nominated and accepts nomination, re-elected unopposed.
Liz is nominated and accepts nomination, elected unopposed.
 - b. *Co-Chair (2) 6 Months*:
Eric C. is nominated and accepts nomination, re-elected unopposed.
John F. is nominated and accepts nomination, re-elected unopposed.

11. Consideration of 72 HR deadline for submitting Agenda items for Group Conscience meetings
- Kaylee, Secretary
M/S/C No discussion. (Tracey Mc - Liz)

At the last GC meeting, a 6-month schedule of all future GC meetings was approved in order to create more accessibility of members' time. Now that the GC will be falling on different days of the week, we are requesting a set schedule to present Agenda items. As to not overwhelm the Secretary, the day before GC.

Motion PASSES

12. Adjusting of continuous sobriety requirements: 60 days for Security - Amanda, Chair
M/S/C No discussion. (Jessica Salsa - Kaylee)

When aaHG was formed, the Steering Committee was cognizant in making sure we had service positions for members in early sobriety. With that, the Welcome Chat position was created to allow members to welcome people into the meeting which creates an inviting atmosphere. In order to maximize our resources, we are requesting to start security training after a member has 60 days sobriety. Any members already trained, will be grandfathered in.

Motion PASSES

13. Approval of Closed Captioning. - Kirk, IT Co-Chair
M/S/C With discussion. (Kirk - Sam)

To accommodate our hearing impaired participants, we are asking for the consideration of Closed Captioning to be implemented.

Motion PASSES

14. Approval for the use of breakout rooms. - John F, Security Co-Chair

M/S/C With discussion. (John F - AshMegan)

To create a more intimate scenario for the newcomer who is struggling in a meeting, we are providing additional services. The use of Breakout Rooms will only be considered when there is enough security/Trusted Servants on the meeting.

Motion PASSES

15. Approval to use Father Martin YouTube Step Series video. - Amanda, Chair
M/S/C With discussion. (AshMegan - Kaylee)

This platform has approved the use of Father Martin literature, but the motion to approve the use of videos, did not pass. We received a request to allow the use of Father Martin's Step Series on YouTube.

Motion FAILED

16. Approval of new requirements for Chair positions - Jessica, Scheduling Co-Chair
M/S/C. With discussion. (Jessica - Claude)

Requirements for Chair on AAHG

- a. At least 6 months of continuous sobriety.*
- b. Completed 12 Steps of AA with a Sponsor.*

Motion FAILED

17. Approval of limiting chairs to 4 **permanent** meetings a week, 1 **permanent** meeting per day - Kirk, IT Co-Chair

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Motion is TABLED due to time constraint.

aaHG Related Announcements:

18. Trusted Servants Tradition Workshop starting February 6th, 2022 at 11AM EST.

19. Prayer, Adjourn

Attachment B

January 2022 Treasurer's Report

Attachment C

Updated Bylaws
Coming Soon!

Attachment D

To Do: GC Outreach		Who	Timeline
	Post JPEG Announcement in Service Chat, Security Announcements (notice elections, bylaws etc.)	Secretary	2 weeks prior
	Post JPEG Announcement in Service Chat, Security Announcements reminding to submit Agenda items	Secretary	1 week prior
	Create Canned Chat Post and Post in Security Log	Communication s	1 week prior
	Add GC Meeting to Intro	Communication s	1 week prior
	Let TS know about new canned chat post and new intro for GC meeting	Security	1 week prior
	Make GC Meeting button live on front page of website	IT	1 week prior
	Email GC Agenda to all TS	Secretary	3 days prior
	Add Agenda to Website	Secretary	3 days prior
	Post JPEG Announcement in Service Chat, Security Announcements	Secretary	Day Before