

AA Home Group
Minutes of Group Conscience Meeting
June 23, 2020

1. Welcome by Bob C., Chair;
2. The meeting was opened with the Serenity Prayer.
3. Secretary's Report: Matthew R. outlined the procedures by which the meeting will be conducted. Motions are to be moved and if seconded, discussion will be opened. Members may state their position, offer amendments or ask for clarifications. Members were asked to refrain from restating a position already made to streamline discussions.
4. Schedule of Meetings and Service Policies: Kim (a.k.a. California Kim) moved to approve a new format for service members, required minimum sobriety time and maximum service hour(s) per day. The motion was seconded. Discussion included incorporating the Secretary service position under the Meeting Chair / Lead. The motion was called and carried. Approved Schedule & Service Policies attached below.
5. Schedule Servant List: Kim (a.k.a. California Kim) moved to approve a new format for the Service Positions which includes a stand-by list of members willing to cover in one or more of the service positions when members cannot fill their scheduled service. The motion was seconded and carried.
6. Implementation of New Schedule and Service Policies: David L. moved to implement the new schedule and service policies on Monday, June 29, 2020. The motion was seconded. Steph volunteered to draft a notice outlining the changes and suggested it be distributed in advance of the rollout. Matthew R. volunteered to assist with the notice and suggested it explain how the service positions will be reconfigured, including the Secretary position being incorporated under the Meeting Chair / Lead category. The draft notice will be included as an agenda item for the June 27, 2020 Group Conscience meeting for review and approval. David accepted the amendment, it was seconded and carried.
7. Schedule of Next Business Meeting: June 27, 2020, 6:00 pm est. Members with items for the next meeting's agenda were instructed to email them to the group's email address:
aahomegroup1@gmail.com
8. Adjourn & Prayer – Bob C.

AAHomeGroup.org Online Meeting Service Positions, Service Requirements

Revised and approved by Group Conscience 6/23/2020

Zoom Host

- 90 days sober
- Head Usher/Security - Assist as needed with Ushering/Security
- Some speaking as needed and coordinated with Chair
- Prior to meeting, confirms all service positions for the time slot
- Checks with other roles to: make sure they know and are comfortable with duties
- Be available to help as needed
- Chair's call, but check with chair to decide who will do handle muting/unmuting, reading, etc.
- Pay attention to schedule and WhatsApp Service Chats to manage and hand-off Zoom privileges.
- MUST be on a stable connection and do NOT leave the meeting as it will END the meeting.
- Must have large screen; hosting from a small mobile device is not allowed. Host must have computer & phone in case they need to be reached in an emergency (Host: during the hour, check with the next hours Host & Chair to confirm their attendance. If next hour Host or Chair cannot make it, post in Service Chats that a Sub is needed & contact members from Sub/Service list. If Unable to serve for your hour, contact someone to fill-in from the sublist, post it on the service chat, and as a comment, so everyone knows who the sub is.)

Meeting Chair / Lead

- 90 days sober
- Meeting Chair = Leader of the meeting.
- Introduces the topic or guest.
- Shares by word and deed, EXPERIENCE, STRENGTH & HOPE. Mutes and Unmutes Participants
- Can choose to invite a guest speaker to share the presentation time.
- Guest speakers should also have at least 90 days sober.
- Can invite anyone (no sobriety requirement) to:
 - read the Preamble
 - read "How It Works"
 - be time-keeper
- May comment and thank those that share.
- Limit personal shares to about 3 minutes each.
- Chair's call, but check with ZOOM Host to decide who will do/read
- 1-hour Time Slot Guidelines (all times average/approximate):
 - 8-12 minutes for Welcome, Prayer, Preamble+How-It-Works, and welcome newcomers
 - 10-15 minutes for Topic and Lead or Presentation
 - 30-35 minutes for raised-hand 3-minute shares.
- If Unable to serve for your hour, contact someone to fill-in from the Sublist, post it on the Service Chat as a comment, so everyone knows who the sub is.

Meeting Security

- 30 to 59 days sobriety time can serve 1 hour a day.
 - 60 to 89 days sobriety time can serve 2 hours a day.
 - 90 days you are allowed to follow whatever the group conscience guidelines are regarding max hours of service at a time.
 - Must have large screen; Ushering from a small mobile device is not allowed.
 - Monitor the meeting: - all participant video streams / men and women must wear shirt and pants / no obscene images or message on clothing / no obscene gestures, backgrounds, etc. / notify (using standard message) and stop video of sleeping participants. No advertising for any outside interest
- Chat dialogue: no obscene or lewd comments especially about participants. Answer participants questions in chat dialog. Proactively welcome and help individual who may be struggling, but DO NOT give medical or legal advice... point instead to professionals. - always attempt to encourage participants to stay and listen. ***Our primary purpose is to stay sober and help other alcoholics to achieve sobriety.*** SECOND-to-LAST resort: PUT PEOPLE ON HOLD WHEN BEING INCONSIDERATE / UNRULY
- LAST-RESORT: REMOVE ATTENDEES AS PER USHER/SECURITY TRAINING. - Except in cases of extreme trolling (porn/actions/etc.) attempt to defuse. If you can and situation is not serious, discuss issue in security chat. - ALWAYS document any actions taken in security chat and logs. - USE rule 62 always: "Don't take yourself too damn seriously." - You must volunteer at least once a month and do the shift you signed up for. You will be removed from security unless for health reason or vacation and you have notified a trusted servant. You will have to redo training to be let back in to security if you lose your title.